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Roll No: 111322022002

SEM-I/II Diploma Exam 2022 (Odd)

(Common) (Theory)

Communication Skill in English (2001104-P)

[Time: 3 Hours]

[Max. Marks: 70]

- All questions are compulsory. (सभी प्रश्न अनिवार्य हैं।)
- Marks are mentioned on the right side of each question. (अंक सभी प्रश्न के दाईं ओर अंकित किये हैं।)

PART- I

Group (A) (ग्रुप -ए)

(1*16=16)

Q.1 Choose the most suitable answer the following options.
(सर्वाधिक उपर्युक्त विकल्प को चुनकर लिखें) :-

- i. I have every sympathy for you....the correct Question Tag to be used will be:
(a) have I? (b) haven't I? (c) haven't I? (d) aren't I?
- ii. An Exclamatory Sentence takes the punctuation mark:
(a) (b)? (c)! (d)_____
- iii. Haptics, a kind of non-verbal communication refers to:
(a) Touch Language (b) Body Language (c) Dress and Appearance (d) None of these
- iv. that which cannot be read is:
(a) Eligible (b) Unreadable (c) Thigible (d) Illicit
- v. Decoding takes place on the part of the:
(a) Sender (b) Transmitter (c) Communicator (d) Receiver
- vi. The part of a letter contains the message to be communicated is:
(a) The Greeting (b) The Body (c) The Subscription (d) The Inside Address
- vii. The last step of communication is:
(a) Semantic Gap (b) Decoding (c) Feedback (d) Encoding
- viii. 'He is too poor to a pay your debt' Removing "too", this sentence can be transformed thus:
(a) He is so poor that he cannot pay your debt. (c) He is not so poor that he cannot pay your debt.
(b) He is so poor that he can be declared a bankrupt. (d) All of these
- ix. An Interrogative Sentence must close with a
(a) Note of exclamation (b) Full stop (c) Question Mark (d) None of these
- x. the word "Culture" is:
(a) Pronoun (b) Adjective (c) Adverb (d) None of these
- xi. The speech within inverted commas is:
(a) Reported speech (b) Indirect speech (c) Reporting speech (d) All of the above
- xii. Positive gestures are the body signals that make you look:
(a) Nervous (b) Hurt (c) Relaxed (d) Arrogant
- xiii. Visual aids include:
(a) Pie Charts (b) Slides (c) Pictographs (d) All the above

- xiv. Non-verbal communication does not include:
(a) Smile (b) Winking (c) Frown (d) None of these
- xv. The word opposite in meaning to the word 'Deep' is:
(a) Harmless (b) Dead (c) Shallow (d) Conditional
- xvi. Positive gestures are important for:
(a) Speaker (b) Audience (c) Both (a)&(b) above (d) None of these

Group (B) (ग्रुप -बी)

- Q.2 Read the following piece of poem carefully and Answer all four questions that follow:
Happy the man, whose wish and care
A few paternal acres bound,
Content to breathe his native air,
In his own ground.
Whose herds with milk, whose fields with bread
Whose flocks supply him with attire,
Whose trees in summer yield him shade,
In winter fire.
Thus let me live, unseen, unknown,
Thus unlamented let me die;
Steal from the world, and not a stone
Tell where I lie.
- (2) Name the poem and the poet.
(3) Who, according to the poet, is a happy man?
(4) How does the poet want to live and die?
(5) Suggest a different suitable title of the poem and justify it.

Group (C) (ग्रुप -सी)

- Q.3 Suggest the ways to minimize the barriers to communication.

OR (अथवा)

Specify the extra units of Helping Verbs used in different tenses while transforming Active Voice into Passive Voice. Give suitable examples also.

- Q.4 Write letter to the Sales Executive of a reputed publication for sending you certain books by V.P.P. Remember you are Akshara / Akash of Govt. Polytechnic, Ranchi.

OR (अथवा)

'Kinesics plays a great role in a successful communication'. Prove using suitable examples.

- Q.5 Explain Verbal Communication and its two types.

OR (अथवा)

Illustrate the special rules for transforming direct Speech into Indirect speech in case the Reported speech is a Question.

PART-II

(ग्रुप -ए)

Choose the most suitable answer the following options.
(सर्वाधिक उपर्युक्त विकल्प को चुनकर लिखें।) :-

(1*4=4)

- xvii. सम्प्रेषण है----02
(a) एकल प्रक्रिया, (b) द्विमार्गी प्रक्रिया, (c) त्रिमार्गी प्रक्रिया, (d) उपर्युक्त सभी
- xviii. 'पॉलिटिकनिक' शब्द है----
(a) तत्सम, (b) तद्भव, (c) देशज, (d) विदेशज
- xix. निम्नलिखित में से कौन सी अभिव्यक्ति औपचारिक पत्र में प्रयुक्त नहीं होगी?
(a) महोदय, (b) महाशय, (c) भवदीय, (d) पूजनीय

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xx. निम्न में से कौन-सा अशाब्दिक संप्रेषण का उदाहरण है?
(a) स्पर्श, (b) पत्र, (c) पोस्टर, (d) समाचार-पत्र

Q.6 संत कबीर के दो दोहे लिखकर उसका भावार्थ अपने शब्दों में लिखे ।

(ग्रुप - बी)

संत कबीर पर टिप्पणी लिखे ।

OR (अथवा)

(ग्रुप - सी)

Q.7 मौलिक संप्रेषण कौशल से क्या समझते हैं? मौलिक संप्रेषण कौशल कितने प्रकार के होते हैं? वर्गीकृत करें ।

OR (अथवा)

श्रवण कौशल क्या है? संप्रेषण कौशल को विकसित करने में श्रवण कौशल की भूमिका पर प्रकाश डालें ।

Q.8 संत कबीर का कोई दो दोहे लिखकर उनका भावार्थ लिखें ।

OR(अथवा)

सरकारी पत्र की विशेषताओं का वर्णन करते हुए एक प्रारूप तैयार करें।

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